



**Minutes of the Meeting of the Council held on 5 March 2013  
at Fellowship House at 8.00pm**

Present: Janet Elliott, in the Chair, Simon Abbott, Tony Brand, Jeremy Clynes, Charles Gale, Tony Ghilchik, Colin Gregory, Stephanie Hurst, Eva Jacobs, Rosalind Josephs, David Lewis, David Littaur, Max Petersen, Judith Samson, Jonathan Seres, John Sells, Ian Tutton, Richard Wiseman, Rosemary Goldstein (Secretary to the Council),

Visitors: Joyce Littaur

Janet Elliot told the meeting that Richard Wakefield was recovering from his operation and Council wished him a complete and speedy recovery. She also thanked the three members of the Council who were attending their last meeting as members before standing down at the AGM.

**1. Apologies for Absence and welcome to visiting residents**

Douglas Blausten, Terry Brooks, Alan Brudney, Gary Shaw and Richard Wakefield.

**2. Notification of any Urgent Business not on Agenda – none**

**3. Questions from Residents**

3a No questions were raised in advance or at the meeting.

**4 Approval of Council Minutes of meeting of 3 January 2013**

The minutes were approved subject to the substitution of a shortening of the final paragraph of minute 9.2 to read:

“RWa briefly mentioned an offer from a company based on the Suburb who could help with decorations and assistance at a much reduced rate.”

**5. Receipt of the Minutes of Executive Meeting held on 22 January and 12 February**

The confirmed minutes of the Executive Committee meeting of 22 January and the unconfirmed minutes of the Executive Committee meeting of 12 February were received.

**6. Financial Report and Budget for year to end 2013**

Jeremy Clyne had previously circulated the end of year accounts which had been signed by the Hon Accountant. Also circulated had been a ‘weakness letter’ from the Hon Accountant asking for some changes in future in the way the accounts were presented to him. JC had spoken in detail to him and he is happy with the way the RA books are kept, his concerns being only with the way information was presented for his end of year review. In future more schedules will be provided. This will involve only a small amount of extra work by the book keeper.

The Vice-Chairman referred to the final sentence in the weakness letter which and asked if the management is fully satisfied that all the debtors are collectible. JS mentioned that the debtors were mainly Suburb News advertisers and only a couple of material items were from the beginning of last year and therefore might result from misunderstanding requiring adjustment once they were looked at. The Treasurer thought that after reconciliation they were likely to be collectible but this still needed to be done.

In respect of the end of year accounts, Simon Abbott asked for it to be minuted that the overall costs of the Independent Enquiry conducted in 2012 were slightly less than the £2,000 limit agreed by the RA Council on 2 November 2010 and the Cohen Trust grant of £1,000.

JC introduced the 2013 Budget which had also been circulated in advance to the Council members. Points raised included:

(a) There had been a larger than expected surplus at the end of 2012 due to the cancellation of the fireworks. It had already been agreed that some of the money saved as a result should be used to fund the cost of a more substantial summer event:

(b) CG queried the increased cost of the pre-AGM mailing and it was explained that this year Annual Report had been sent to all residents and not only to those in membership at the end of 2012. This was an experiment to ascertain whether any early mailing to all residents produced an increase in overall annual membership.

The Budget was approved nem com, subject to the addition of a sum (estimate £400) to cover the costs of a "thank you" party for the volunteers who deliver Suburb News four times a year, in recognition of their efforts over several years. JC will make the appropriate adjustment to the budget to cover this. **JC**

#### **7. Arrangements of AGM on Thursday 21st March**

Dit said that he had circulated the Events Minutes and he would like as many Council members as possible to come at 7.25pm on the night of the AGM to assist.

There are vacancies on Council and existing Council members were again asked to help identify residents who would be suitable and would like to contribute to the work of the Council.

#### **8. Harris Report follow up - progress on implementation as reported in EC**

JS reported on two short papers on the Buddy System and Induction Pack which had been circulated to Council. These were recommended by EC and included small changes from the drafts originally seen by the Council.

The following Motion was proposed by Jonathan Seres and seconded by Max Petersen and passed unanimously:-

'That the two circulated papers regarding the Harris Report, namely the Buddy or Mentoring System for new Council or Committee members, and an Induction Pack for them, be approved subject to (a) a week for questions to be raised by Council Members with the Chairmen or Vice-Chairman and (b) the relevant Council Members being satisfied with the replies or subsequent explanations'

#### **9. RA Grant to HGS Heritage**

SA had previously circulated a paper from HGS Heritage which set out their proposals for a Virtual Museum and a joint project with the Archives Trust to establish a permanent collection of suburb artefacts. It was anticipated that the cost involved

for setting up these projects would be £4,500 for the virtual museum and £2,500 for the collection.

HGS Heritage which is now registered as a charitable company, limited by guarantee had looked at the limited available space on the Suburb and considered that a virtual museum was the best way forward. With Steve Morris's help it should take 6-9 months to set up. It may be possible to have some buildings shown in 3D but this is very expensive to produce.

JC would like to have some co-operation with the Suburb Library. SA suggested that the Library could have representation on the project.

JC pointed out that there is a growing number of people with smart phones/i-phones/tablets, etc. as well as lap tops and the system should be developed to be able to work well with all such equipment.

CG said that there is a need for a curator.

The RA agreed that there is a need to be reassured that its initial contribution is secure. SA said that there are two income streams of £500pa. He thought that the Virtual Museum would cost £300-£500pa to run.

SA agreed that the HGS Heritage must look into the question of storage for items collected.

A motion was proposed by the Chairman and, after the meeting had and discussed and agreed to add the 4 numbered points, seconded by the Vice-Chairman:

“That the Council approves the payment of the £5,000 from the RA Centenary Fund to HGS Heritage (originally set aside in November 2010) for the purposes of the proposed Virtual Museum and collection of “Suburb History” as set out in the circulated paper”) on the understanding that the following four conditions will apply:

1. That the platform for the Virtual Museum would be one that is widely available “off the peg” and not tied into another platform;
2. That HGS Heritage will arrange training for the Virtual Museum in the inputting and managing of the site so that a minimum of two persons at any one time can do this.
3. That there will be a named voluntary “gatekeeper” plus a named understudy to monitor entries;
4. That confirmation is given the HGS Heritage will raise additional funds to meet the on-going running costs for the Virtual Museum.”

This was passed by 15 votes in favour with 2 abstentions.

## **10. March Open Meeting on Tea House**

Apart from the Open Meeting to discuss the future of the Tea House, taking place on 6 March, which will be chaired by R Wiseman, the Working Group of four, has reserved Fellowship House for Thursday 18 April and Tuesday 4 June. There may not be an Open Meeting in April but Fellowship House has been reserved on both dates in case they are needed.

## **11. Committee Reports**

### **11.1 Consam**

#### **43 Brookland Rise**

John Sells reported that Consam have submitted representation to the Trust and LBB regarding the hard standing and dropped kerb but LBB are at present not prepared to take any action to have this reinstated.

### Alexander Stuart Gray Architectural Award

The judging will shortly commence.

### 21 Temple Fortune Hill

This proposed demolition is going to appeal and Consam have submitted their objections.

### Tea House

Consam have drafted a possible response to this planning application saying that whilst they are upset at the loss of a community building they praised the design of the proposed new development.

## 11.2 Events

### Summer Funday Picnic

DLt had circulated a paper regarding the Summer Picnic as well as the latest minutes of the Events Committee. Tables would be available to hire for £20 for ten places.

There will be a crepes and an ice cream stall.

Weekly meeting are being held to progress this event. David Littaur was thanked for all the work he is doing.

### Michael Rowley Event

Alan Walker is talking to an academic from Roehampton University regarding this lecture, which will be held on 11 May.

### Open House

Alan Jacobs is again negotiating with the Open House organisation for HGS and some other buildings in LBB to feature in this year's event. The expected contribution on behalf of the RA is already included in the budget agreed earlier in the meeting.

## 11.3 Publications

Terry Brooks had circulated a paper concerning the short term continuation of Suburb News in RW's absence. In particular, a volunteer is needed to help with selling advertising space. This would entail reviewing the portfolio of the regular advertisers for Suburb News and the Suburb Directory.

CG suggested that someone from the St Jude's Proms committee could be approached who had carried out similar work.

### Membership Leaflet

RW had prepared a draft which is being looked at by Publications and EC.

## 11.4 Roads and Traffic

A statutory consultation letter had been sent out by LB Barnet regarding a proposal for a new Garden Suburb CPZ in Hill Close, Asmunds Hill, Temple Fortune Hill (exc top part), Willfied Way, the part of Hampstead Way (not already in either the Goldes Green or Temple Fortune CPZs, and part of Meadway from the Hampstead Way junction up to Heathgate.

Members noted that it was not clear from the information available, to what extent those addresses on the periphery of the proposals had been consulted. The closing date for the consultation is 21 March

It was agreed that the LBB letter and attachments should be posted on the Suburb Web site without further comment from the RA.

CG said that Gary Shaw is preparing a Parking Strategy Paper on behalf of Roads and Traffic for initial discussion by the EC on 12 March.

Market Place Parking Fines

CG told council that there have been 6 instances of residents who waited to park by the Market Place shops while parked cars vacated the parking spaces and who then received a fine.

11.5 Trees and Open Spaces

Central Square Flower beds

TG said that the rose beds are waterlogged. There is liaison with LB Barnet and plans are being drawn up for alternative planting arrangements for some of the beds but progress is currently very slow.

**12. Any Other Business**

There was none

**13. To re-confirm the dates of future Council meeting for 2013**

Tuesday 2 April, 7 May, 2 July, 3 September, and 5 November

There are no Council meeting scheduled for February, June, October and December 2013

Confirmed